TheRecord Player™ 5.2

Recommended System Requirements

For audio only playback

- Windows 2000 SP4 with Update Rollup 1**, Windows XP Home/Professional SP3, Windows Vista Home Basic/Home Premium/Business/Ultimate SP1 with:
- 1 GHz Intel® Celeron® processor
- 256 MB memory
- 800x600 High Color (16 bit) display
- Windows compatible stereo sound card

**TheRecord Player requires DirectX®9 and Windows Media®Player 9 to be installed when using Windows 2000.

*Specifications listed are for Small video (i.e. 320x240). Large video (i.e. 640x480) requires a 3.2 GHz Pentium 4 with HT and 1024x768 High Color (16 bit).

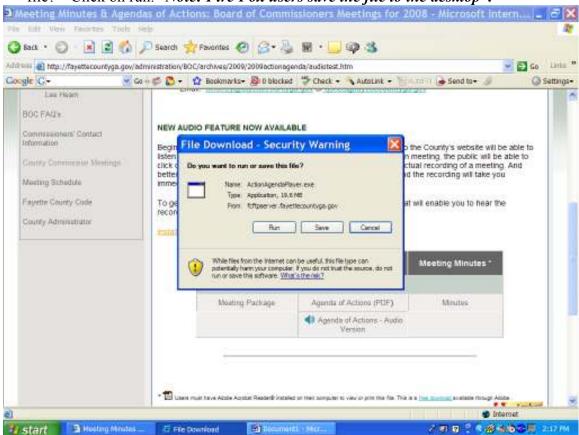
Compatible with Novell[®] NetWare [®] 6.5 SP7 and Novell [®] Client [™] 4.91 SP4 for Windows [®] XP/2003. Compatibility with Novell [®] Client [™] for Windows Vista [®] may require custom configuration or updated software from Novell [®].

NOTE: As with any software there are hardware and software requirements which need to be in place prior to installing and using FTR Gold[®] software. While this list shows the recommended system requirements, it is important to be aware that using additional programs may require a higher specification.

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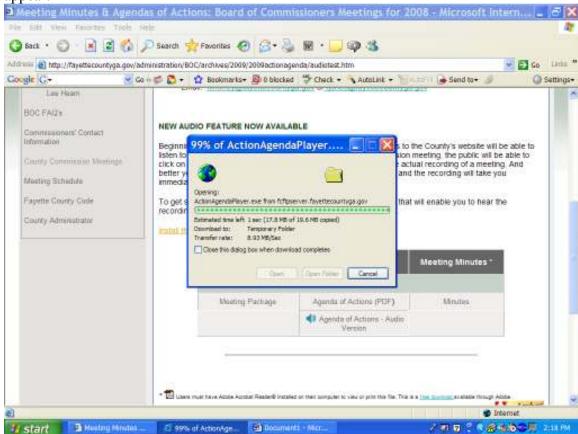
Installation Steps for Audio Player for Acton Agenda

• This instruction sheet is based on the most common installation using Microsoft Internet Explorer. Some steps may differ or be omitted. Please be sure to read the entire set of instructions before beginning. From the web page click with your left mouse button on the link which states "Install The Audio Player". Once you click on it a box will appear which says "Do you want to run or save this file?" Click on run. "Note: Fire Fox users save the file to the desktop".





• Once you click on the run box a box like the one below will appear.



• Once these file download a box will appear which says "The publisher could not be verified. Are you sure you want to run this software."



• Click on run and follow the instructions.



• Click on the next button

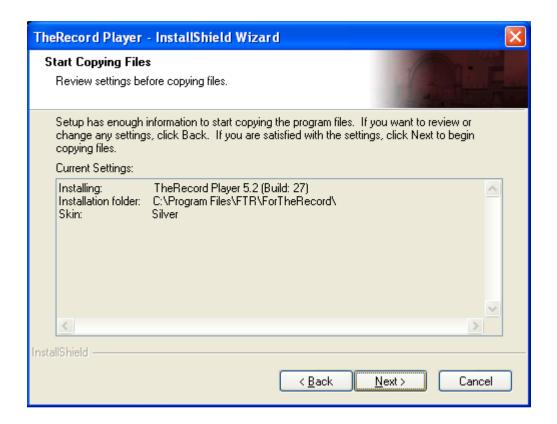




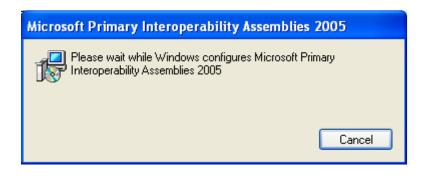
• Click the yes button to continue a box like the one below will appear. Select the Silver player.

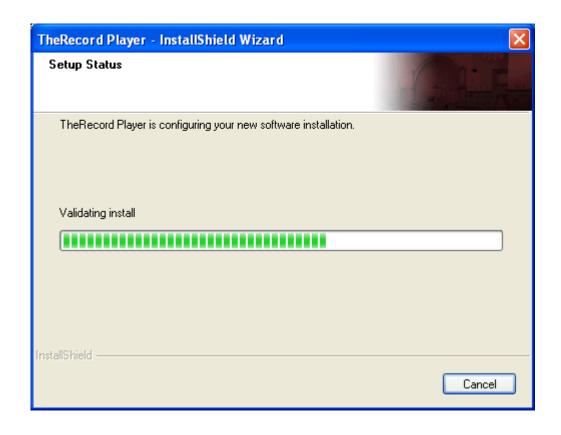


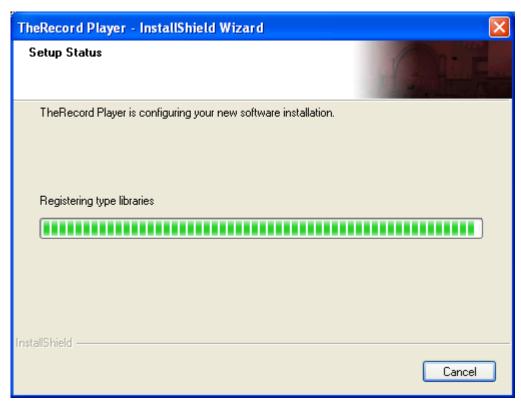
• Click on the next button and a box like the one below will appear.



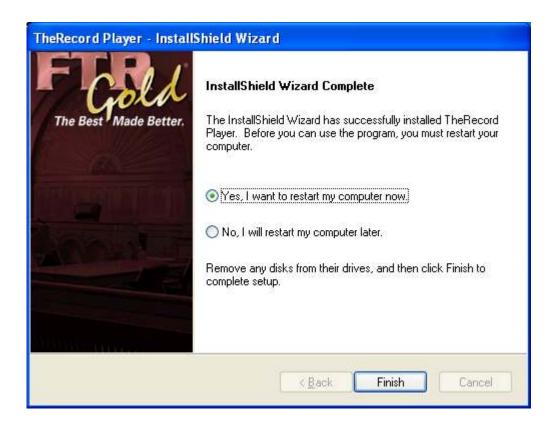
• Click on the next button







• Once the installation finish's up a box appears and you click on the finish button and the pc will restart..



• Once your pc reboots you will come back up to your windows desktop and then you will see a desktop icon which looks like the one below.



the icon will say "The Record Player".

• To configure the player left click on the icon like the one above.

• You will have three boxes pop up on your desktop and the one which will be showing will look like the one below.



• Click on the X on the top right of the information box like the one above. This will close this box down and you will be left with something similar to what is displayed below.



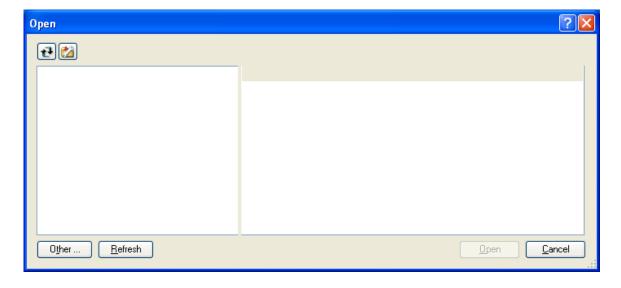
• Left click with your mouse button to place an x in the box which says "Don't show this message again" and click the OK button.



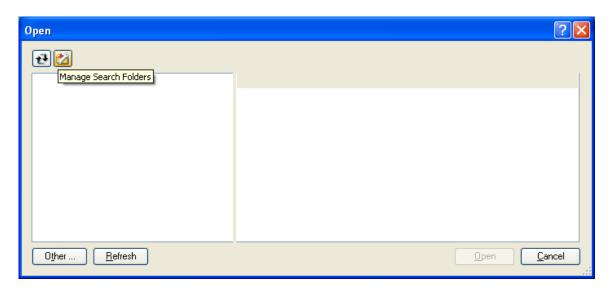
• Click the okay button and a player like the one below will display.



• Next click on the open folder to configure the player for playing the audio files.



• A box like the one above will appear which you will then click on the second icon which is the manage search folders icon.

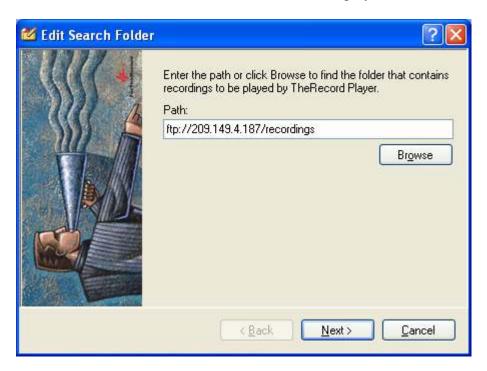


• You may get a box like the one below appear on your desktop

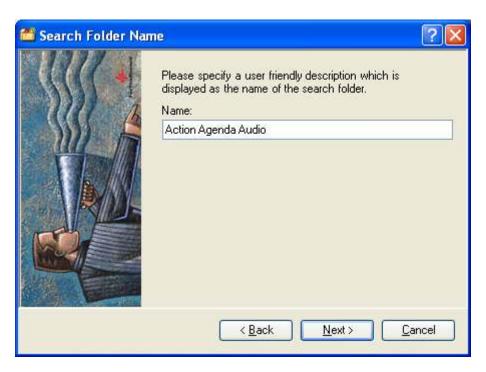


• A screen like this one will appear which you will go to the box which states "No Search Folders Available". There is a question which states "Do you want to add search folders now". Click on the yes button.

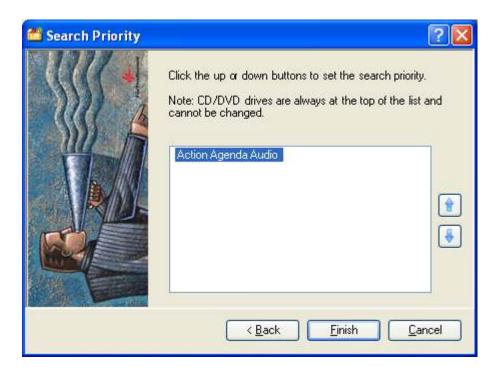
• A box like the one below will appear where you will have to type in a series of letters and numbers so the audio files can be played.



• Click on the next button

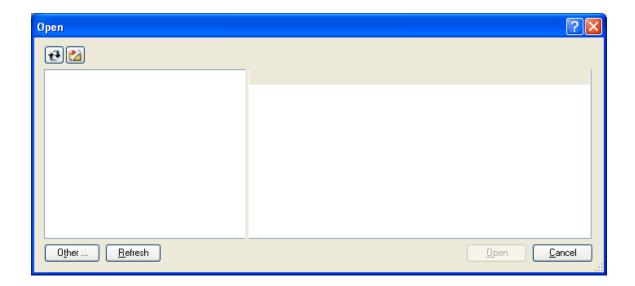


• Like the box above you will then under the Name: type in the Acton Agenda Audio and then click on the next button.



• Then click on the Finish button. A box like the one below will appear where you will then with you left mouse button click on close.





• Next click on the red X in the upper right corner to close out of the remaining boxes.



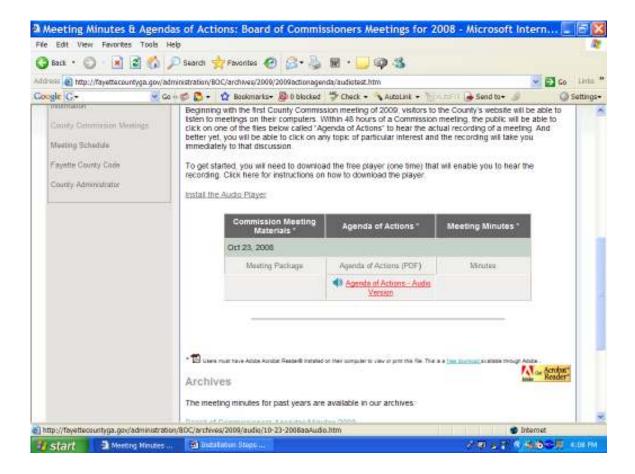
in this box above be sure to left click with your mouse in the square box next to where it says "Don't show this message again.".



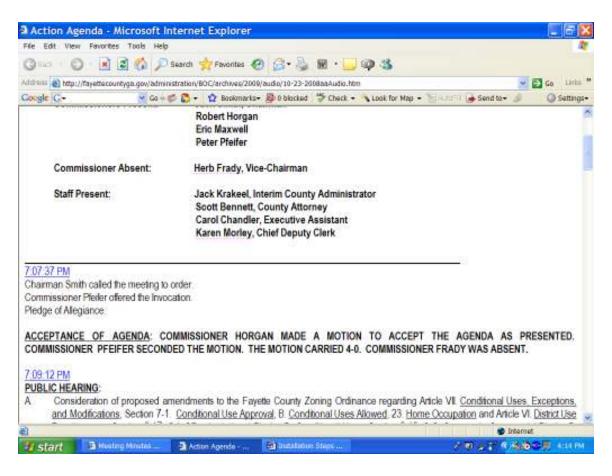


- click on the yellow bar at the top and click yes on allow content.
- A security box will appear asking you "Are you sure you want this box to run active content". Click on the yes button.
- Close this page down by clicking on the red X in the top right part of the screen.

• Once your are back to your desktop go back to the website which contains the audio and then click on the audio link to the meeting that you want to listen to. The audio links will have the speaker icons next to them.



• Once you click on the Action Agenda audio link you will see the action agenda appear. At this point, you will then use your left mouse button and click on the time stamp of the area of the meeting which you would like to listen to.



- At this point you will see a message pop up loading wait until it completely loads before clicking on the play button.
- When your ready to play the audio click on the play button which is the single right arrow.



• You will then hear the audio start playing. To pause the audio you can left click on the play button again and it will pause the audio.

• While the audio is playing you can then click on the next time stamp and the player will start playing that part of the meeting.

